**The UC Davis Internship and Career Center (ICC)**

***Connecting Aggies and Careers***



**Location and student contact:** South Hall, 2nd Floor <https://icc.ucdavis.edu/> (530) 752-2855

**Faculty contact:** Marcie Kirk Holland, Executive Director, makirk@ucdavis.edu (530) 752-0752

**ICC Mission**

The Internship and Career Center (ICC) provides comprehensive career and professional development services to guide students and recent alumni in making informed career choices and connections. For ICC’s Guiding Principles visit: <https://icc.ucdavis.edu/icc-mission>

**ICC Services for Students**

As a full service, centralized career center, the ICC serves all students (undergrad and graduate) from all majors in a wide array of services. ICC services include, but are not limited to;

**Fostering Exploration and Connection**

The ICC assists students with career exploration including; gaining experience in desired fields via internships as well as part time employment. Examples of services include;

* Support job and internship search, including resources on resume writing and interviewing. Individual and group advising is available Monday – Friday, 10 am – 4 pm.

Drop in or visit <https://icc.ucdavis.edu/services/advising> to schedule an appointment

* Connect students and employers via Treks, Careers in…….panels, Career Chats, Company Information Sessions, Speed Networking and more!
* UC Davis students participate in internships at rates 10-20% higher than national average. ICC has infrastructure (database of jobs and internships) that makes this possible <https://icc.ucdavis.edu/employer/ajl>
* Career employment support including: Career Fairs, On-campus Interviews and more!

**ICC Services for Faculty and Academic Units**

Welcome to UC Davis! The ICC works closely with faculty to help UC Davis students launch their careers. Services the ICC provides include:

**Experiential Learning**

 Best practices and guidance on internships and experiential learning (undergrad and graduate)

* Definitions of experiential learning; internships, research, immersives, co-ops, service learning, etc.
* Recognition of experiences: Transcript Notation, units, micro-credentials, etc.
* Examples of requirements: Duration and hours, length and style of reflection papers, supervision and roles of faculty and site supervisor

**Course Support**

Consult on ways to incorporate career & professional development into curriculum

* Sample assignments and activities (ex: Career Fair Assignment, Informational Interview assignment, networking activity)

 Invite ICC staff to speak in class

 Alumni/employer panels that demonstrate application of coursework in careers

 Consult on capstone or service learning, including partners (alumni, community or industry)

**Research Support**

 Post research internships in Aggie Job Link <https://icc.ucdavis.edu/employer/ajl>

 Provide guidance on grant applications with professional development requirements

 Provide guidance on grant applications with community engagement requirements

 Post part-time jobs (work study or not) <https://icc.ucdavis.edu/employer/ajl>

 Professional development for graduate students and post-doctoral fellows

**Connections with industry/employers/alumni**

 Services for employers interested in recruiting UC Davis students and graduates

* Infrastructure including database for job and internship postings <https://icc.ucdavis.edu/employer/ajl>

 Facilitate connections between faculty, staff and employers

* Pre-fair Employer Welcome Receptions
* Company information sessions
* Employer/alumni panelists
* Networking events

**Customized Career Courses**

 ICC has 20 years of experience teaching career courses with academic departments.

 Contact us to discuss ideas!