



## TESTING SERVICES CENTER

As the need for proctoring services continues to grow we have created a system that prioritizes the testing needs of our participants. Our priority system allows us to accommodate those students with medical-need- accommodations and as space permits, those students who require proctored exam due to other needs.

Please review our priority list below (descending order)

1. Students with authorized medical-need accommodations such as extended time, individual testing space, and other accommodations. These accommodations ***must be authorized*** by the UC Davis Student Disability Center (SDC).
2. High enrollment courses with the greatest number of medical-need accommodations.
3. Students needing to adjust their current exam schedule. This adjustment ***must be*** approved by course instructor or TA.
4. Instructors needing in-class (or other designated testing space) proctoring assistance.
5. Students needing a proctored exam.

### Tips to a Successful Testing Experience for You and Your Student

1. **Plan early!** - Alert your students and your TAs to the Services offered at the Testing Services Center
2. **Explore our website** ([testingcenter.ucdavis.edu](https://testingcenter.ucdavis.edu)) thoroughly! We have packed our website with all the information you need to navigate our process.
3. **Ask questions!** My Student Leads and I stay ready to answer your questions. Your questions help us to create the best practice solutions . We believe in "Team Thinking."

**220 HUNT HALL - 530-752-9040 - [ucdtest@ucdavis.edu](mailto:ucdtest@ucdavis.edu) - [testingcenter.ucdavis.edu](https://testingcenter.ucdavis.edu)**